



## Charging Policy

Date Created	February 2009
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Revision Due	May 2026

## Change History

Version	Date	Description
	20/10/2025	Added wraparound care information

Linked Policies	
Linked Documents	Department for Education Charging for school activities

### Signatures:

#### Headteacher:

A handwritten signature in black ink that reads "Frances Buck".

FRANCES BUCK

#### Chair of Governors:

A handwritten signature in black ink that reads "Susan R. Sim".

SUSAN R. SIM

## **Charging Policy**

### **Aim**

We aim to provide a broad, balanced curriculum for all children within our care. However, it is recognised that many educationally valuable activities have been and will continue to be dependent on financial contributions, in whole or in part from parents. Without this financial support the school would find it impossible to maintain the quality and breadth of educational experiences provided for the pupils.

### **Specifically**

Educational visits of one day or less:

For visits occurring during school time or less than 50% of the activity time is outside school hours, the Headteacher will invite a voluntary contribution from parents to help meet the costs. Every effort will be made to keep these costs reasonable.

### **Residential visits outside school time:**

Parents will be charged for the full cost of the visit. Charges may be waived or reduced for children, whose parents make an application to the Headteacher.

### **Classroom materials:**

No charge is made for materials and equipment. However, where parents would like to possess the finished article, the school reserves the right to make a small charge for the materials used.

### **Cooking:**

A voluntary contribution is requested for cooking activities in school.

### **Extra Curricular Activities:**

There may be a charge for some activities provided by outside agencies or to cover basic material costs.

### **Remissions**

Parents in receipt of Free School Meals or who qualify for Pupil Premium are eligible to contact the Head teacher to discuss financial support for the activities/trips. Also in cases of hardship upon application to the Headteacher a reduced contribution for any activities or visits would be considered.

### **Music Lessons by external providers:**

If a parent gives signed permission and therefore makes a choice that their child takes part in an activity which means they will miss a Maestros lesson, this lesson must either be rearranged by the parents through the agreement of the tutor or the fee forfeited. Parents should be made aware of this when a child first commences this tuition.

### **Loss or damage to school property:**

Whilst the school will not charge for accidental damage, it reserves the right to charge for careless loss or wilful damages. The initial decision in such cases shall be made by the Head Teacher with any appeal to be considered by the governing body.

### **Breakfast and After School Club:**

Wraparound care is an optional extra. 'Optional extra' activities are those which take place wholly or mainly outside school hours, but which are not provided as part of the syllabus and are not required in order to fulfil statutory duties relating to the national curriculum.

Wraparound care is run independently through Premier Education. Arrangements for payment is made directly with the organiser.